

School Portfolio Contents

The team leader will contact the school/district prior to the official visit in order to assist the schools in compiling their portfolio. The school will be encouraged to submit the following:

- ☐ **FIVE-YEAR COMPREHENSIVE EDUCATION PLAN (5YCEP)**
 - ☐ **DEMOGRAPHICS**
 - ☐ **MISSION STATEMENT**
 - ☐ **PHILOSOPHY**
 - ☐ **PEER REVIEW OF 5YCEP**
 - ☐ **REVISED 5YCEP**
 - ☐ **EFFECTIVENESS REPORTS**
- ☐ **IMPROVEMENT AND GRANT APPLICATIONS**
- ☐ **PAST IMPROVEMENT PLANS**
- ☐ **CURRICULUM ALIGNMENT DOCUMENTS**
 - ☐ **CULTURE-BASED REPORTS**
- ☐ **PROFESSIONAL DEVELOPMENT ACTIVITIES**
- ☐ **STAFF EVALUATION PROCESS**
- ☐ **DISTRICT TECHNOLOGY PLAN**
- ☐ **MASTER CONTRACT**
- ☐ **MASTER SCHEDULE**
- ☐ **STAFFING LIST AND ASSIGNMENTS**
- ☐ **GRANTS CURRENTLY IN OPERATION**
- ☐ **SCHOOL BOARD MINUTES FOR PREVIOUS 12 MONTHS**
- ☐ **SCHOOL BOARD POLICIES/BYLAWS**



- ☐ **School Handbook(s)**
 - ☐ **TEACHER**
 - ☐ **STUDENT/PARENT**
- ☐ **SCHOOL REPORT CARD**
- ☐ **STUDENT REPORT CARD**
- ☐ **SCHOOL SURVEY DATA**
- ☐ **SCHOOL ASSESSMENT RESULTS**
- ☐ **WRITING PORTFOLIO ANALYSIS**
- ☐ **SAMPLES OF STUDENT ASSESSMENTS IN CORE AREAS OF ALL GRADE LEVELS**
- ☐ **ANY OTHER EVIDENCE THAT DEMONSTRATES CONTINUOUS SCHOOL IMPROVEMENT EFFORTS**